

The Marquette County Board of Commissioners met as a Committee of the Whole in Special Session along with the Social Services Board for the purpose of discussing Facility operations at 4:30 p.m., Monday, February 1, 1993, at the Valente Medical Care Facility, 200 Saginaw Street, Ishpeming, Michigan,

Chairperson Corkin called the meeting to order. Present: Comm. Angeli, Comm. Arsenault, Comm. Bergdahl, Comm. Braamse, Comm. Minelli, Comm. Potvin, Comm. Trudell, and Comm. Corkin. Absent and Excused: Comm. Joseph and Comm. Seppanen.

Also Present: Dennis Aloia, County Administrator, Gary Yoder, Finance Manager, Brad Cory, Director, Valente Medical Care Facility, and members of the Valente Medical Care Facility Staff, Teresa Luetzow, Controller; Marc Ahlquist, Personnel Coordinator; JoAnn Manty, R.N., Inservice Coordinator; Theresa Lance, Activities Coordinator/Diversional Therapy; Martha Smith-Process, Social Services Coordinator; and Dave Nault, Physical Plant Supervisor; Rev. King Hanna, James Alderson, and Caroline Bridges, Social Services Board, and Pat Horan, CPA, Accounting firm of Plante/Moran.

There were no minutes to approve.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Arsenault, seconded by Comm. Minelli, and unanimously carried that the agenda be approved as presented.

The following list of questions was addressed for a thorough understanding of the Valente Medical Care Facility operations:

#### MARQUETTE COUNTY MEDICAL CARE FACILITY

1. Explain the M.O.E. formula.
2. How does our Medical Care Facility compare with other public facilities in Michigan in the following areas:
  - a. total cost per patient day
  - b. total annual cost per patient
  - c. number of employees per patient
  - d. number of management/administrative staff per patient
  - e. RN salary compared to average RN salary
  - f. plant operating cost comparison
3. List the services that you must provide at a minimum to operate. What services do we provide in addition?
4. Total budget expenditure 1988, 1989, 1990, 1991, 1992, 1993?
5. How many FTE's in 1989, 1990, 1991, 1992, 1993?
6. Do other public facilities pay for building debt or lease as part of budget costs?
7. What is the approximate difference in reimbursement for Medical Care Facilities and private nursing homes of the same size?
8. The County borrowed \$5 million to build the facility. What would the daily rate be if that cost was included?
9. Marquette General Hospital just announced building of a 100 bed nursing home with 80 employees. Why do we need approximately 136 employees for a 120-bed facility?
10. What percentage of "supplies and other services" are purchased from Marquette County vendors? Does the facility have a policy to purchase locally? If so, what is the policy?
11. What constitutes our legal obligation to the State to pay M.O.E.?
12. Several positions seem to duplicate services. Explain their differences?
  - Controller
  - Staff Accountant
  - Dietary Service Supervisor

- Assistant Dietary Manager
  - Director of Nursing
  - Assistant Director of Nursing
  - Personnel Coordinator
  - Inservice Coordinator
  - Rehab Coordinator
  - Physical Therapy Coordinator
  - Diversional Therapy Coordinator
13. Please provide your latest salary survey comparison for like facilities.
- Administrative Secretary
  - Billing Clerk
  - Controller
  - Payroll Clerk
  - Payables Clerk
  - Receptionist/Typist
  - Social Worker
  - Maintenance Supervisor
  - Skilled Maintenance
  - Laundry Washperson
  - Custodian/Janitor
  - Dietary Supervisor
  - Dietary Assistant Supervisor
  - Dietary First Cook
  - Dietary Second Cook
  - Dietary Aide
  - Nursing Director
  - Nursing - Assistant Director
  - In-service Director
  - Nursing - R.N. Supervisor
  - Nursing - R.N. Staff
  - Nursing - L.P.N. Staff
  - Nursing - Aide/Orderly
  - Physical Therapy Aide
  - Diversional/Act. Therapy Supervisor
14. List your five major areas of cost increase over the last five years and explain why cost have increased?
- Comm. Angeli and Comm. Corkin left the meeting.
15. List the fund balances for the last five years?
16. List the activity in the capital depreciation line for the last five years?
17. What are your projections for the M.O.E. for the next five years.

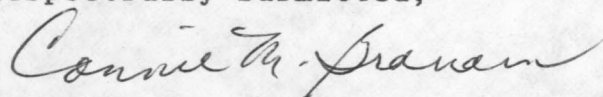
(A complete packet of information in answer to the above questions is on file in the County Clerk's Office, Courthouse, Baraga Ave., Marquette, MI)

Vice Chairperson Arsenault opened the meeting for public comment, none was forthcoming.

There were no Commissioner Comments.

There being no further business the meeting was adjourned.

Respectfully submitted,



Connie M. Branam  
Deputy County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE

Monday, February 1, 1993

Room 231, Henry A. Skewis Annex, Marquette, MI 49855

1. ROLL CALL.
2. APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON (none).
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. DISCUSSION OF COUNTY COMMISSION LIST OF QUESTIONS REGARDING THE MEDICAL CARE FACILITY.
- 6.
7. PUBLIC COMMENT.
8. ANNOUNCEMENTS.
9. ADJOURNMENT.