

The Marquette County Board of Commissioners met as a Committee of the Whole on Monday, December 12, 1988 at 4:15 p.m. in Room 231 of the Henry A. Skewis Annex, Marquette, Michigan.

Chairperson Lowe called the meeting to order, roll call was taken and the following roll recorded: Present: Comm. Arsenault, Comm. Corkin, Comm. DeFant, Comm. Seppanen and Comm. Lowe. Absent: None.

It was moved by Comm. Corkin, supported by Comm. Arsenault and unanimously carried that the minutes of the Finance/Personnel Committee meeting held on November 21, 1988, and the minutes of the Executive/IGR Committee meeting held on November 22, 1988 be approved.

Chairperson Lowe opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Seppanen, supported by Comm. Arsenault and unanimously carried that the agenda be approved as presented.

The Committee took under consideration claims and accounts. It was moved by Comm. DeFant, supported by Comm. Corkin and unanimously carried that claims and accounts for the period November 21, 1988 thru December 8, 1988 in the amount of \$1,312,589.63 be approved and ordered paid.

The Committee took under consideration a presentation of the 1987 Audit Report with comments/recommendations by John W. Blemberg, CPA, Anderson, Tackman & Company. Mr. Blemberg distributed three items to Commissioners:

First, the Auditors compliance report for the County of Marquette for Federal Financial Assistance; second, graphs depicting general fund revenue sources, and general fund expenditures comparing the years 1984, 1985, 1986, and 1987; and third, a list of suggestions to continue to improve the County's accounting procedures and controls.

Mr. Blemberg reported the audit disclosed no conditions which are material weaknesses in the system of internal control, however the list of suggestions are being submitted to assist Marquette County in improving their internal accounting procedures and controls.

Gary Yoder, Finance Manager, and Dennis Aloia, County Administrator were also present to discuss the 1987 audit with Commissioners and Mr. Blemberg.

Two motions were made by the Committee regarding the 1987 Audit presentation: 1) It was moved by Comm. DeFant, supported by Comm. Seppanen and unanimously carried that the Committee of the Whole recommend the County Board direct Administrator Aloia to work with Staff and the Auditors to establish a policy for a revolving fund for the handling of temporary deficits in any fund balance, and further that Staff address methods to expedite the process for approval of budget amendment resolutions for special funds; 2) It was moved by Comm. Corkin, supported by Comm. Arsenault and unanimously carried that the Committee of the Whole recommend the County Board accept the 1987 Audit Report comments/recommendations presented by John Blemberg, CPA, Anderson, Tackman & Company.

The Committee took under consideration the Year-End Budget Review, the Financial Condition Projection Report, and the Recommended Budget Amendment Resolutions No.s 39, 40, 41, 42, 43 & 37, presented by Gary R. Yoder, Finance Manager. A General Fund review of budgeted revenues resulted in no change in the projected year-end fund balance. Revenues are projected upward by \$106,622 which is offset by expenditures of the same amount. The projected year-end fund balance amounts to \$294,288 for 1988 as compared to a projected fund balance for 1987 of \$342,913. The actual unreserved fund balance for 1987, however was \$235,891 or \$58,397 less than projected for 1988. It was moved by Comm. Seppanen, supported by Comm. DeFant and unanimously carried that the Committee of the Whole recommend the County Board accept the 1988 Financial Condition Projection Report and approve the year-end budget amendment resolutions, No.s 39, 40, 41, 42, 43, and 37.

The Committee took under consideration a communication from Henry W. Schneider, Equalization Director, regarding Tax Assessment Administration Reform. Mr. Schneider believes that the present controversy that the State Chamber of Commerce has created over the State of Michigan Assessment System increases possibilities that reforms in the assessment administration program will be made, however the Chamber pushed to remove local units from the assessment process which has caused the Michigan Township Association to take the unusual stand of supporting efforts to improve performance at the local level. Mr. Schneider further believes there is not a better time to attempt to enact changes to assessing procedures than the present, and presented the Committee with a sample resolution for their review and consideration. It was moved by Comm. Corkin, supported by Comm. Seppanen and unanimously carried that the information and resolution be accepted for further consideration and study.

Philip A. Seitz, Cooperative Extension Director, and Nancy Beukema, Area 4-H Youth Agent, were present to discuss proposed Michigan State University grants for additional personnel in the Cooperative Extension Office. The grant known as an MSU 4-H Spaces Grant through the W.K. Kellogg Foundation would provide for increased support from MSU with partial additional funding from the County as follows: a) 4-H Youth Agent - increased time for Marquette County, drop responsibilities for Delta and Alger Counties; b) 4-H Program Assistant - upgrade position to Agent Status, with the County share to remain the same; and c) the increased financial support from the County needed would be \$3,000.00 for travel, \$500.00 for supplies, and approximately \$4,500.00 for additional secretarial time of 25%, or two extra hours per day. This would increase the County's contribution to the Extension Program from \$76,461.00 to \$84,461.00, but it would also increase the University portion from \$258,182.00 to \$293,952.00. After a lengthy discussion, it was moved by Comm. Corkin, supported by Comm. Arsenault and unanimously carried that Mr. Seitz and Ms. Beukema make a presentation at the Finance/Personnel Committee and the Executive/IGR Committee meetings to be held in January, 1989, and further explain the MSU 4-H Basis Grant Program.

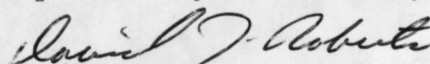
The Committee took under consideration a request from Philip A. Seitz, Cooperative Extension Director, for a letter of support from the County Board as a candidate for Treasurer of the National Association of County Agriculture Agents. Mr. Seitz has been asked to run for Treasurer by his State Association. It was moved by Comm. Seppanen, supported by Comm. Arsenault and unanimously carried that the Committee of the Whole recommend the County Board provide a letter of support for Philip A. Seitz as a candidate for National Office of his Professional Association.

The Committee took under consideration a memorandum from Ron Koshorek, Director, Resource Management/Development Department, regarding Change Order #2, Jail Remodeling Project. The aluminum frame bay window to be installed in the jail roof-top security yard has a very long delivery time, and the contractor wants to substitute a readily available steel frame window of equal quality but costing \$1,000.00 less. It was moved by Comm. Seppanen, supported by Comm. DeFant and unanimously carried that the Committee of the Whole recommend the County Board approve Change Order #2, Jail Remodeling Project.

Chairperson Lowe opened the meeting for public comment, none was forthcoming.

There being no further business to come before the Committee of the Whole the meeting was adjourned.

Respectfully submitted,



David J. Roberts
Marquette County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
Monday, December 12, 1988, 4:15 p.m.
Room 231, Henry A. Skewis Courthouse Annex
Marquette, Michigan 49855

1. ROLL CALL.
2. APPROVAL OF THE MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING HELD ON NOVEMBER 21, 1988; AND THE EXECUTIVE/IGR COMMITTEE MEETING HELD ON NOVEMBER 22, 1988.
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
6. 1987 Audit, comments/recommendations presented by John Blemberg. (No packet material).
7. Year-End Budget Review, memorandum from Gary Yoder, Finance Manager.
8. Memo from Henry W. Schneider, Equalization Director, regarding Tax Assessment Administration Reform.
9. Discussion of Michigan State University grants for additional personnel with Phil Seitz, Cooperative Extension Director. (No packet material).
10. Change Order #2 Jail Remodeling.
- 11.
- 12.
13. PUBLIC COMMENT.
14. ANNOUNCEMENTS.
15. ADJOURNMENT.

NOTICE
CHANGE OF MEETING SCHEDULE

The Marquette County Board of Commissioners Finance/Personnel Committee meeting scheduled for Monday, December 12, 1988 and the Executive/Intergovernmental Relations Committee meeting scheduled for Tuesday, December 13, 1988 have been cancelled.

Instead, the Marquette County Board of Commissioners will meet as a Committee of the Whole at 4:15 p.m., Monday, December 12, 1988 in Room 231 of the Henry A. Skewis Courthouse Annex . . . and immediately after at 5:00 p.m. the Marquette County Board will meet in Special Session to consider necessary details for the development and conversion of the recently purchased "Jacks IGA" property and to also enter into Closed Session to discuss labor negotiations.

David J. Roberts
Marquette County Clerk