

October 25, 1978

The Marquette County Board of Commissioners met as a Committee of the Whole on October 25, 1978 at 7:00 p.m. in the Courthouse Annex.

The meeting was called to order by Chairperson Sally May. Roll call was held by County Clerk Henry A. Skewis and the following roll recorded.

Present: Comm. Alderton, Anderson, Bollero, Carlson, Farrell, Krook, Leone, Potvin, Racine, Steele and May.

Absent and Excused: Comm. Cheatham.

A discussion of the agenda was held on a recommendation from Thomas Solka, Assistant Prosecuting Attorney, that item 6 on the agenda, (the report of outstanding problems with the contractors, Caspian Construction Co. and Thomas Shaw Inc. on the Jail and Courthouse Annex contracts) be placed later on the agenda and be held in closed session. The County Board concurred with the recommendation and item 6 was placed as item 10-s on the agenda.

Chairperson May opened the meeting for public comment, none was forthcoming and Chairperson May declared the public comment section closed.

A review of the fourth draft of the Personnel Policy Manual of Marquette County was held, with Personnel Committee Chairman James R. Alderton fielding the questions. After discussion of certain changes in the policy, it was moved by Comm. Racine, supported by Comm. Steele that the Personnel Policy Manual be referred to the county board on Nov. 1, 1978 for approval and that the following changes be incorporated in the Policy.

Ayes: Comm. Alderton, Anderson, Farrell, Krook, Leone, Potvin, Racine, Steele and May.

Nays: Comm. Bollero and Carlson

Absent and Excused: Comm. Cheatham

1. Definition - Department Head:

An administrative officer who, supervises, directs and coordinates the operation of a particular county department and the personnel activities of the department. Where provisions of the Manual indicate duties and responsibilities of the Department Head, the controller will be regarded as the "Department Head" for the Appointed Department Heads. The County Board of Chairperson will be designated Department Head for the Controller.

2. Page 13. Sec. 2.14 Lay Offs.

It may be necessary for the County Board to order Budget Reductions. These reductions are by department based on the Controller's recommendation. If the budget reduction causes lay off the Department Head recommends which position will be eliminated within his/her department.

If the position (s) to be eliminated is within a bargaining unit, the procedure set by the collective bargaining agreement will be followed. The personnel Director will determine if employees meet the minimum qualifications for a position and the Sheriff will evaluate the physical fitness of his/her employees.

If the position (s) to be eliminated is a non-union position, the Department Head may reassign non-union employees to different non-union positions to assure that the best qualified work force is maintained.

Page 23 - Sec. 5-1 Collections and Solicitations.

Employees or others may not make collections, solicit contributions or engage in the sale of goods or services during working hours.

Page 26 - Sec. 5.8 Use of County Equipment:

Employees may not use county equipment or supplies for personal reasons.

A communication from CUPPAD regarding Housing Projects Priority List for fiscal year 1979, was read and placed on file.

A copy of a communication from the Department of Transportation, Federal Aviation Administration to the Chairman of the County Road Commission, regarding the replacement of the VORTAC system at the County Airport, was read and placed on file.

A communication from Ron Koshorek, Acting County Planner, regarding a solid waste management meeting to be held on Nov. 30, 1978 at 7:30 p.m. in the Courthouse Annex, was read and placed on file.

A communication from the State Department of Corrections regarding the County Circuit Court participation in the Probation Incentive Program or the Mutual Objective Program, was read. It was moved by Comm. Alderton, supported by Comm. Leone and carried that this communication be referred to the Executive Committee for study and report.

Comm. Racine inquired as to the hiring freeze and its effect on the hiring of a County Planner. It was suggested that the Planning Commission contact the Personnel Committee in this regard.

Comm. Steele advised the county board that he will have a written report on the UPTRA Seminar prepared for the county board members.

Comm. May advised the county board that the Planning Session of the Upper Peninsula Assoc. of County Commissioners will be rescheduled.

Comm. Anderson advised the county board that he will be attending a CETA seminar the last week of October.

Comm. Racine advised the county board that the Marquette County Health Board is having problems getting legal opinions from the office of Prosecuting Attorney.

Comm. May gave a short report on the Michigan State University sponsored Tax Proposal Seminar that she attended.

Comm. May reported on funding for home health homemaker services and meal delivery for the elderly and distribution of these funds by UPCAP.

Duane Beard, County Controller advised the county board that he has received a formal approval for the Community Development Block Grant and that there is an immediate need to complete the Environmental Review. County Planning staff has this document almost prepared.

Chairperson May opened the meeting for public comment, none was forthcoming and Chairperson May declared the public comment section closed.

It was moved by Comm. Racine, seconded by Comm. Alderton and carried unanimously by a roll call vote to allow the county board to go into closed session to discuss problems with the construction contracts of the Jail and Courthouse Annex.

CLOSED SESSION

It was moved by Comm. Alderton, seconded by Comm. Farrell and unanimously carried by a roll call vote to allow the county board to come out of closed session and continue with the business of the county board.

It was moved by Comm. Farrell, supported by Comm. Leone and carried that the items under discussion at the closed session be referred to the Environment, Lands and Buildings Committee and to the Finance Committee for recommendation of action to be taken at the Nov. 1, 1978 county board meeting.

Several Attorney Generals Opinions were referred to Asst. Prosecuting Attorney Thomas Solka for report at a later date.

Comm. Potvin questioned the necessity of a Sheriffs Dept. road patrol officer being in attendance at the County Board of Commission meeting.

There being no further business to come before the county board, it was moved by Comm. Racine, supported by Comm. Potvin and carried that the meeting be adjourned.

Respectfully submitted.

Henry A. Skewis
Henry A. Skewis
Marquette County Clerk

Minutes of the CLOSED SESSION are not public record.

Committee of the Whole Meeting

Wednesday, October 25, 1978, 7:00 p.m.
Commissioners Room, Courthouse Annex
Marquette, Michigan

1. Meeting called to order.
2. Roll call by the Clerk.
3. Approval of the agenda.
4. Public Comment.
5. Review Personnel Policy Manual.
6. Report from Duane Beard on outstanding problems with contractors for the Jail (Caspian Construction) and Courthouse Annex (Tom Shaw, Inc.).
7. CUPPAD communication on housing projects for the 1979 regional housing priority list.
8. Copy of a letter from Wayne Barlow, Acting Director, Department of Transportation, to Charles Hohman, Airport Manager, on restoration plans for the Marquette VORTAC.
9. Progress of Goals/Standing Committee Reports:
 - a. Executive Committee.
 - b. Personnel Committee.
 - c. Environment, Lands and Buildings Committee.
 - d. Finance Committee.
 - e. Intergovernmental Relations Committee.
10. Others:
 - a. Board of County Institutions.
 - b. County Commission on Aging.
 - c. County Planning Commission.
 - d. County Board of Health.
 - e. Specific Tax Implementation Committee.
 - f. CETA Consortium.
 - g. Alger-Marquette Community Action Agency Board.
 - h. CUPPAD Criminal Justice Committee.
 - i. Region XI Area Agency on Aging.
 - j. RC&D Council.
 - k. County-wide Property Tax Reform Committee.
 - l. Central Dispatch Committee.
 - m. OEDP Committee.
 - n. Marquette/Marquette Twp./Chocolay Twp. Sewage Plant Board.
 - o. County Solid Resource Recovery Implementation Committee.
 - p. UPTRA.
 - q. State Advisory Council on Aging.
 - r. MAC Committees.
11. Additional Business.
12. Announcements.
13. Public Comment.
14. Adjournment.

10-5.

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